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COMMUNITY SERVICE ADVISORY COMMITTEE
MEETING SUMMARY

THURSDAY, FEBRUARY 10, 2011 AT 2:00 P.M.

1. Welcome and Moment of Silence

Dwight Peavy, Planning Council Executive Director, called the meeting to order and welcomed all in attendance. A moment of silence was observed for those living with HIV/AIDS and for those who have passed on.

2. Roll Call

The roll was called and quorum was not established.

3. Public Testimony and Announcements

Hoggard announced that she has found a Ryan White funded contact at East Orange General Hospital who can do a presentation on Smoking and HIV.

4. Approval of Meeting Summary from November 4, and December 9, 2010

Moved to March 10, 2010 meeting, due to lack of quorum.

5. Updates from Other Committees

➤ Continuum of Care Committee

Peavy reported that the committee met on February 10, 2011 at 9:30am. COC discussed its Calendar and Action Steps. The Committee is working on updating the Standards of Care for Mental health and Oral Health. The Comprehensive Health Plan for 2012 was discussed. Peavy did a presentation on the Planning Council: its Mission Statement, its three important jobs - the Needs Assessment, the Comprehensive Health Plan, and the Priority Setting process. Peavy will follow up this presentation with a monthly update. COC discussed the reflectiveness of the Planning Council membership in regards to the community. COC will next meet on Thursday, March 10, 2011 at 9:30am.

➤ Comprehensive Planning Committee

Peavy reported that CPC met on January 14, 2011. The Committee discussed the Comprehensive Health Plan. CPC also worked on its 2011 Calendar and voted in its membership roster. The Committee will next meet on February 11, 2011 at 9:30:00am.

➤ Research and Evaluation Committee

Peavy reported that REC met on January 24, 2011 at 9:30am. The Committee discussed the research questions for the 20aa Needs Assessment and worked on its 2011 Calendar. The Self Assessment Tool was discussed, along with ways to refine and clarify the questions asked in it. The Committee's Calendar is to be a living document with dates listed in as to when tasks

shown are completed, thus making completing the Self Assessment easier at the end of the year. REC will next meet on February 28, 2011, at 10:00am

6. Old/New Business

2011 Needs Assessment

Discussed: What happens to the approximately 1200 to 1500 people who enter into Ryan White medical care each year, and drop out of care the following year? Providers are to be contacted to gain information on this. It was stated that this will be a labor intensive process. It was also stated that those who get tested and then don't return for test results and those who simply are unaware of their HIV status are in similar categories.

The Committee discussed the importance of its work and the need for more dedicated members who will take the job seriously, as part of the Committee's function is to observe and ensure that Consumers and community are getting served appropriately and educated about available resources. It was stated that CSAC's goals and duties need to be more clearly defined. The Committee discussed the availability of each committee's Meeting Summaries on the NEMA website, and it was stated that this is a valuable source of information and education for the community, and needs to be shared.

Discuss 2011 Tasks/Calendar/Goals

Moved to March 10, 2011 meeting

Consumer Needs

Moved to March 10, 2011 meeting

7. Date of Next Meeting: Thursday, March 10, 2011 at 2:00 p.m.

8. Adjournment