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**EMA**

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## COMMUNITY SERVICE ADVISORY COMMITTEE

### MEETING SUMMARY

THURSDAY, AUGUST 11, 2011 AT 2:00 P.M.

#### 1. **Welcome and Moment of Silence**

Brenda Hoggard, Co-Chair, called the meeting to order and welcomed all in attendance. A moment of silence was observed for those living with HIV/AIDS and for those who have passed on.

#### 2. **Roll Call**

The roll was called and quorum was not established.

#### 3. **Public Testimony and Announcements**

None

#### 4. **Approval of Meeting Summary from July 14, 2011**

Due to lack of quorum, the meeting summary was not presented for approval.

#### 5. **Updates from Other Committees**

##### ➤ Continuum of Care Committee

Washington reported that the committee met on Thursday August 11, 2011 at 9:30am and reviewed its work plan and approved the committee's Self Assessment Tool, which was submitted to the Research Committee. The results of the member section were distributed for comment. Drafts of the Mental Health and Substance Abuse Standards were discussed and approved with minor changes. The committee has 1 week for final comment and then both standards will be submitted to the Planning Council for review and approval. Ketlen Alsbrook reported on the 2010 utilization and spending and explained the need to have a balance of Medical Case Management and Case Management Non-Medical. Sharon Postel reviewed the initial results of the data being collected for the 2011 Needs Assessment. She specifically emphasized the fact that "retention in care" should be a priority in the Comprehensive Health Plan. Annemarie Daly from Town Total Health Pharmacy described their discharge planning program to the COC members present. The next meeting will be on Thursday September 8, 2011 at 9:30am.

##### ➤ Comprehensive Planning Committee

Washington reported that the CPC met on Friday July 29, 2011 and began the FY'2012 Priority Setting process by reviewing the latest epi-data (as of Dec. 31, 2010) and AIDS Drug Distribution Program (ADDP) expenditures from 2010. The committee also set their regional meetings. The committee will next meet on Friday August 12, 2011 at 9:30am at the NEMA Office.

➤ Research and Evaluation Committee

Washington reported that the REC met on July 18, 2011 at 10am and finalized their committee self-assessment tool. The committee also reviewed the preliminary results of the Needs Assessment. The committee will next meet on August 15, 2011 at 10am.

**6. Old/New Business**

Committee Self-Assessment Tool for FY'2010

Hoggard and Adams-Jarrells reviewed the information gathered to complete the FY'2010 Committee Self-Assessment Tool. Due to lack of quorum, the committee will vote to approve the assessment at the September meeting.

Discuss Outcome of August Prayer Conference

Pastor Tracy advised that the Prayer Conference went well. Deloris Dockrey presented her One Conversation program and Brenda Hoggard provided information regarding NEMA and the Committees.

Discuss the 2012 Day of Learning

Committee members discussed the Day of Learning and possibly focusing on youth. Members suggested highlighting the following issues during the event: Abstinence, Violence, Parent Learning, Motivational Speaking, and safer sex. Members agreed that the two possible dates are October 19 and 26, 2012. Members also discussed the difficulty in gathering funding for the event and the need to begin early with soliciting funds. Members suggested Mykee and Queen Latifah as speakers. Members will continue the Day of Learning discussion at the September meeting.

**7. Date of Next Meeting: Thursday, September 8, 2011 at 2:00 p.m.**

**8. Adjournment : 3:30pm**