



NEWARK
EMA

315 NORTH 6TH STREET, 2ND FLOOR; P.O. Box 7007
NEWARK, NJ 07107

PHONE: 973-485-5220

FAX: 973-485-5085

E-MAIL: NEWARKEMA@NEWARKEMA.ORG

VISIT US AT WWW.NEWARKEMA.ORG

JOIN US ON FACEBOOK AT WWW.FACEBOOK.COM/NEWARKEMA

COMPREHENSIVE PLANNING COMMITTEE

MEETING SUMMARY

FRIDAY, JUNE 10, 2011 AT 9:30 A.M.

1. Welcome/Introductions and Moment of Silence

Joann McEniry, Interim Chair, welcomed all members and visitors in attendance. A moment of silence was observed for people living with HIV & AIDS and those who have passed on.

2. Roll Call

The roll was called and quorum was established.

3. Public Testimony/Announcements

Washington reminded members to be diligent in consistently obtaining updates on the NJ Medicaid issues. Handouts of recent updates were disseminated to members in attendance.

Nakata announced the HIV Clinical Update being held on Wed. June 15th and disseminated brochures to members in attendance.

Mettlen brought up the discussion around the NJ Medicaid changes and discussed the desire to take a proactive approach and send out a letter to Medical and regular Case Managers to encourage them to be aware of the changes and to keep abreast of the updates to the Medicaid changes. Kelley Rooney is spearheading this letter campaign. Mettlen noted another concern regarding the Medicaid management. Changes were sent in a big packet but clients are not opening and reading the packets or not able to understand the content of the packets; therefore not allowing clients to make the most-informed decisions. Washington is still trying to get Medicaid representation to come and speak to the committees. Nakata advised that there is a Medical Case Management training in two weeks with 27 people attending; it would be great to have updates provided at that training. Nakata also noted her concern that the Union and Tri-County regions have regular provider meetings but Essex does not and that the information exchange is not happening.

McGovern announced that its Newark-Essex Pride Week, the website is www.Newarkessexpride.org and that there will be a health fair on Sat .6/11 at NJCRI from 11am-5pm.

4. Approval of the Meeting Summary from May 13, 2011

Jacobus motioned to approve the minutes from May 13, 2011, Khosla seconded. The motion was unanimously approved without further discussion.

5. Updates from other Committees

• Continuum of Care (Report by Pat Moore)

Moore reported that the committee met on Thursday June 9, 2011 and had a presentation by Calvin Daniels from East Orange General Hospital on Smoking Cessation. The

discussion moved to the topic of Detox providers and availability. The committee also discussed the CHAMP fields that ask about Hepatitis B Screenings and the ambiguity around the Hepatitis B testing/screening procedures. The next meeting will be on Thursday July 11, 2011 at 9:30am.

• **Community Service Advisory** (Report by Ka'leef Washington)

Washington reported that the committee meeting scheduled for June 9th was cancelled due to lack of quorum. The next scheduled meeting will be on Thursday July 11, 2011 at 2:00pm.

• **Research and Evaluation** (Report by Dwight Peavy)

Peavy reported that they met on Monday May 16, 2011 and continued the discussion around the Needs Assessment and the surveys put on SurveyMonkey around loss to services and Mental Health. There was a long discussion around the youth component of the Needs Assessment. There was a youth survey created and will be distributed shortly. There will also be some youth focus groups. The committee is also working on the self-assessment tools and is asking all committees to complete the surveys by July. The next meeting will be on Monday June 20th, 2011 at 10:00am.

6. Grantee Report

Dwight Peavy reported for Ketlen Alsbrook who was absent. Peavy reported that the Grantee is still awaiting the balance of award to proceed with funding and allocations for FY2011. A presentation on FY2010 Service Utilization & Delivery along with our FY2011 Implementation Plan will be provided at the next CPC Meeting. In the meantime the Grantee, through the Quality Management team, has been working on the implementation of EIS and the continuous monitoring of our performance measure outcomes. The EMA results are very good (88% in HAART and PCP, 76% two or more medical visits) but there's always room for improvement-primarily with screenings and documentation.

7. Complete CPC Self-Assessment Tool for FY'2010.

McEniry reviewed the Self Assessment Tool and advised committee members of the importance. The Committee was divided into three small work groups and was provided with instructions for completing the assessment. The three groups reported back their findings and provided Ka'leef a set of notes to compile into one document that will be disseminated at the July meeting.

8. Review FY'2011 Service Category Definitions and supplemental materials to draft FY'2012 definitions.

McEniry advised members to review the FY'2011 Service Category Definitions that were disseminated and bring back any concerns to the next meeting. McEniry reminded members that the committee decided last year to utilize HRSA definitions and asked the committee to ponder whether or not to continually review the definitions or adopt a policy to review HRSA changes as they are distributed and not schedule regular reviews of the definitions. Moore suggested adding ALL HRSA definitions, not just the ones that are funded. Postel advised that need defines the categories that are funded; although there are over 20 categories, need was only identified for about 17. McEniry encouraged committee members to review the definitions for discussion at the July meeting.

9. Old Business

Members were reminded of the additional meeting dates of July 29 and September 23.

10. New Business

Due to not receiving timely information from HRSA, it was determined that the June 24th meeting was not necessary and the committee agreed to cancel that meeting.

11. Date for the next meeting: Friday, July 8, 2011 at 9:30 a.m.

12. Meeting adjourned @ 11:43am.