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COMPREHENSIVE PLANNING COMMITTEE

MEETING SUMMARY

FRIDAY, JULY 8, 2011 AT 9:30 A.M.

1. Welcome/Introductions and Moment of Silence

Joann McEniry, Interim Chair, welcomed all members and visitors in attendance. A moment of silence was observed for people living with HIV & AIDS and those who have passed on.

2. Roll Call

The roll was called and quorum was established.

3. Public Testimony/Announcements

Washington reminded members to be diligent in consistently obtaining updates on the NJ Medicaid issues. Handouts of recent updates were disseminated to members in attendance.

Joann McEniry announced that Diane Silbernagel has resigned from the committee and suggested Cathy Boccard to replace her. Cathy Boccard introduced herself and her work with Hope House. Bill Shapiro nominated Cathy Boccard as a Morris County Alternate (Part A Provider). Wheeler, Jr. motioned to accept Cathy Boccard's nomination, Jacobus seconded. Essex and Union County members unanimously approved Boccard's appointment with Morris/Sussex/Warren members abstaining.

McGovern announced that NJCRI is having a Health Fair on August 20th and invited members to visit www.njcric.org for further information. McGovern also announced that St. Michael's is having a memorial for Dr. George Perez on July 12, 2011.

4. Approval of the Meeting Summary from June 10, 2011

Jacobus motioned to approve the minutes from June 10, 2011, Khosla seconded. The motion was unanimously approved without further discussion.

5. Updates from other Committees

• **Continuum of Care** (Reported by Ka'leef Washington)

Ka'leef reported that the committee met on Thursday June 9, 2011 and had a presentation by Calvin Daniels from East Orange General Hospital on Smoking Cessation. The discussion moved to the topic of Detox providers and availability. The committee also discussed the CHAMP fields that ask about Hepatitis B Screenings and the ambiguity around the Hepatitis B testing/screening procedures. The next meeting will be on Thursday July 14, 2011 at 9:30am.

• **Community Service Advisory** (Report by Brenda Hoggard)

Hoggard reported that the committee meeting scheduled for June 9th was cancelled due to lack of quorum. The next scheduled meeting will be on Thursday July 11, 2011 at 2:00pm. Hoggard advised that they are looking for more members and invite all to attend.

• **Research and Evaluation** (Report by Dwight Peavy)

Peavy reported that they met on Monday June 20, 2011 and reviewed a Quality Management presentation by Kimi Nakata from CCOE. The committee also discussed the Youth portion of the Needs Assessment and the SurveyMonkey survey for the youth. The committee also discussed CHAMP data collection and the other two surveys that went out to providers, Mental Health and Loss to Services. The next meeting will be on Monday July 18, 2011 at 10:00am.

6. Grantee Report

Alsbrook reported that the Newark EMA has not received the balance of the award for FY'2011. Hopefully, it will be received by mid-July. The Grantee has completed EIS implementation, so the CHAMP system is able to track the services provided to the newly-diagnosed population.

7. Grantee Presentation – Service Utilization, Spending Data, and MAI

Alsbrook presented a PowerPoint presentation of the FY2010 data on Service Utilization, Spending Data, and MAI. Copies were distributed to those in attendance. Alsbrook suggested members look at the Final Spending of FY2010 versus the recommended allocations from the PC. In regards to EIIHA, look at Case Management vs Medical Case Management allocations and the level of support service allocations versus final spending. Alsbrook also requested the Planning Council/Continuum of Care committee to update the Case Management Standards, as their role has changed and the standards in place are from 2006.

8. Complete CPC Self-Assessment Tool for FY'2010.

McEniry disseminated the draft FY'2010 Self-Assessment Tool that was collated from the workgroups and staff review. The committee reviewed the draft and determined that it included all tasks as required. Shapiro motioned to accept the FY'2010 Self-Assessment Tool as presented, Wheeler Jr. seconded. The FY'2010 Self-Assessment tool was unanimously approved and will be submitted to the Research & Evaluation Committee for their report.

9. Review FY'2011 Service Category Definitions and supplemental materials to draft FY'2012 definitions.

McEniry advised members that at the June 10, 2011 meeting, members were advised to review the FY'2011 Service Category Definitions that were disseminated and bring back any concerns to the July meeting. McEniry reminded members that the committee decided last year to utilize HRSA definitions and asked the committee to ponder whether or not to continually review the definitions or adopt a policy to review HRSA changes as they are distributed and not schedule regular reviews of the definitions. After discussion, members decided to maintain alignment to the HRSA definitions and review any changes that are disseminated from HRSA.

10. Old Business

Members were reminded of the additional meeting dates of July 29 and September 23. Members were also asked to keep August 26th open as a possible 2nd meeting date for August, since the Priority Setting Process has been delayed.

11. New Business

none

12. Date for the next meeting: Friday, July 29, 2011 at 9:30 a.m.

13. Meeting adjourned @ 11:40am.