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Continuum of Care Committee MEETING SUMMARY

Thursday, September 8, 2011 at 9:30 AM

I. Welcome

Patricia Moore called the meeting to order and welcomed all present.

II. Moment of Silence

A moment of silence was observed for those living with HIV/AIDS and those who have passed.

III. Roll Call

Mario Portilla took the attendance. Quorum was established.

IV. Public Testimony and Announcements

- The September meeting of the CHAMP sub-committee has been cancelled. The next meeting will be Thursday October 6, 2011 at the CHAMP office from 10:00 AM to 1:00 PM.
- There will be a Planning Council Training on September 30th from 10:00 – 3:00. The subject matter will be Outcomes/Quality Management

V. Approval of Meeting Summary from August 11, 2011 Meeting

The summary was approved as circulated.

VI. Committee Reports

- Comprehensive Planning Committee – The committee met on August 26th. They are in the process of ranking the service categories. The next meeting will be September 9th at 9:30.
- Research and Evaluation Committee – The committee met on August 15, 2011. The committee discussed the status of the Assessment of the Grantee and further discussed the Needs Assessment survey results. The next meeting will be Monday September 19, 2011 at 10:00 am.
- Community Service Advisory Committee – The committee met on Thursday, August 11, 2011. The committee completed their self assessment. They also discussed plans for the 2012 “Day of Learning”. The next meeting will be following this meeting, September 8, 2011 at 2:00 pm.

VII. Old Business

- 2011- 012 Committee Calendar/Work Plan #9
The committee was asked to make adjustments and determine if additional topics/discussions should be added. The calendar will be reviewed at each meeting and used to complete the Self Assessment tool for next year.

- Mental Health Standards
The Mental Health Standards have been submitted to the Planning Council. They will be distributed for comment at the next Planning Council Meeting.
- Substance Abuse Treatment Standards
The Substance Abuse Treatment Health Standards have been submitted to the Planning Council. They will be distributed for comment at the next Planning Council Meeting.
- Demographics of PLWHA as of December 31, 2010
The demographics distributed with the previous summary were discussed. The committee was asked to review the statistics and keep them in mind when making recommendations for future funding.

VIII. New Business

- Recommendations (see attached list)
The committee began discussion of the recommendations to be submitted to the Comprehensive Planning Committee and the Grantee.
Areas discussed are as follows:
 - EIIHA
 - Case Management
 - Mental Health
 - Substance Abuse Treatment
 - Primary Medical
 - Medical Nutritional Therapy
 - Oral Health
- Case Management Standards
Draft # 2 of the Case Management (non medical) standards was reviewed.
Suggested changes are as follows:
 - Define different levels of case manage. Possible levels: coordination, outreach, crisis intervention, and client advocacy.
 - Purpose – *The purpose of these standards is to ensure that a uniformity of service exists in the Newark Eligible Metropolitan Area (NEMA) such that the consumers of service receive the same quality of service regardless of where the service is rendered.*
 - Goal – *The goal of case management is to promote and support independence and self-sufficiency of the individual to the fullest degree possible.*
 - Definition – Use definition that was approved by the Comprehensive Planning Committee and add Discharge Planning.
 - Staff Training – Add qualifications for each level of Case Management.
 - VII – E. - 1. Service Plan re-assessment and revision, if necessary, should be on-going for continuing clients and within 90 days of initial assessment for new clients.
- Medical Case Management Standards
There was an initial review of Draft # 2 of the Medical Case Management standards
Initial suggested changes are as follows:
 - Increase qualifications – education –Bachelor’s/Master’s Degree
 - Staff/Training - establish qualifications for each level of MCM

IX Date of next meeting

- October 13, 2011 @ 9:30am at the NEMA Office

X. Adjournment

- Meeting was adjourned at 11:45 pm

Attachments:

Draft # 9 Calendar/Work Plan

Draft # 3 Case Management (Non-Medical) Standards

Draft # 2 Medical Case Management Standards

Draft # 4 Medical Nutritional Standards