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## Continuum of Care Committee

### MEETING SUMMARY

Thursday, November 10, 2011 at 9:30 AM

#### I. **Welcome**

Patricia Moore called the meeting to order and welcomed all present.

#### II. **Moment of Silence**

A moment of silence was observed for those living with HIV/AIDS and those who have passed.

#### III. **Roll Call**

Ka'leef Washington took the attendance. Quorum was established.

#### IV. **Public Testimony and Announcements**

- The next CHAMP sub-committee will be Tuesday December 6<sup>th</sup> at the CHAMP office from 10:00 AM to 1:00 PM. An announcement of the meeting will be placed on CHAMP as a "CHAMP Notice". Please attend if at all possible.

#### V. **Approval of Meeting Summary from October 13, 2011**

Motion made to approve as circulated by Kelley Rooney and seconded by Caesar Dumago. The summary was approved as circulated.

#### VI. **Committee Reports**

- Comprehensive Planning Committee – The committee met on October 14<sup>th</sup> & November 4<sup>th</sup>. They recapped the priority setting process to make improvements in the process if necessary. They also started to set their calendar for next year. The next meeting will be December 9<sup>th</sup> at 9:30.
- Research and Evaluation Committee – The committee met on October 17<sup>th</sup>. They discussed the Assessment of the Administrative Mechanism and the Committee self assessment tool. The next meeting will be Monday November 14, 2011 at 10:00 am.
- Community Service Advisory Committee – The committee met on Thursday, October 13<sup>th</sup>. They discussed plans for the 2012 "Day of Learning". The next meeting will be following this meeting, November 10, 2011 at 2:00 pm.

#### VII. **Old Business**

- 2011- 012 Committee Calendar/Work Plan #10  
The committee was asked to make adjustments and determine if additional topics/discussions should be added. The calendar will be reviewed at each meeting and used to complete the Self Assessment tool for next year.

- Mental Health Standards  
The Mental Health Standards were approved by the Planning Council at their last meeting on October 19, 2011.
- Substance Abuse Treatment Standards  
The Substance Abuse Treatment Standards were approved by the Planning Council at their last meeting on October 19, 2011.
- Recommendations Draft # 2  
The committee further discussed of the recommendations to be submitted to the Comprehensive Planning Committee and the Grantee. The changes and additional suggestions are included in the Final Draft attached to this summary. This list will be submitted to the Grantee for consideration.
- Case Management (Non Medical) Standards (Draft # 4)  
The committee discussed qualifications and duties that could be performed by persons with less qualifications than a person with advanced degrees and therefore less costly. Suggested changes have been incorporated in Draft # 5 (attached to this summary). The standards will be submitted the Planning Council and the Grantee for comment.

#### **VIII. New Business**

- 2011 Needs Assessment  
The “conclusions and recommendations” included in the Needs Assessment were distributed. The committee discussed the clients lost to care and the changes to the CHAMP system which will assist the agencies in keeping contact with clients who have not received a recorded service in the past nine (9) months.  
The Findings of the 2011 Needs Assessment were distributed and discussed.  
The “Engagement in Care Continuum” as distributed by HRSA was discussed briefly. It was decided that we would ask Sharon Postel to attend the next meeting to discuss how this will affect Ryan White services in 2012.

#### **IX Date of next meeting**

- December 8, 2011 @ 9:30am at the NEMA Office

#### **X. Adjournment**

- Meeting was adjourned at 11:15 am

#### **Attachments:**

Draft # 11 Calendar/Work Plan  
 Draft # 5 Case Management (Non-Medical) Standards  
 Draft # 4 Medical Nutritional Therapy Standards  
 Draft # 3 Recommendations