



**NEWARK
EMA**

315 NORTH 6TH STREET, 2ND FLOOR; P.O. Box 7007

NEWARK, NJ 07107

PHONE: 973-485-5220

FAX: 973-485-5085

E-MAIL: NEWARKEMA@NEWARKEMA.ORG

VISIT US AT WWW.NEWARKEMA.ORG

JOIN US ON FACEBOOK AT WWW.FACEBOOK.COM/NEWARKEMA

Continuum of Care Committee

MEETING SUMMARY

Thursday, January 13, 2011 at 9:30 AM

I. Welcome

Patricia Moore called the meeting to order and welcomed all present. Moore outlined some of the aims for 2011 as follows:

- Meeting to be limited to 1 1/2 hours
- Talking points will be attached to the summary when applicable
- Calendar will be reviewed and annotated at each meeting
- 5 minutes of learning about the Planning Council will be included at each meeting

Moore requested that the committee make an effort to bring e-mailed materials to the meetings to reduce the cost for the Planning Council.

II. Moment of Silence

A moment of silence was observed for those living with HIV/AIDS and those who have passed.

III. Roll Call

Mario Portilla took the attendance. Quorum was established.

IV. Public Testimony and Announcements

Please note: Members will not be able to attend the meetings by phone, starting in January, 2011 due to cost increases.

Please check your contact information on the forms provided and return them before you leave today.

V. Approval of Meeting Summary from December 9, 2010 Meeting

Meeting summaries were approved as circulated.

VI. Committee Reports

- Comprehensive Planning Committee – The committee last met on December 10, 2010. They are in the process of developing the committee's work plan/calendar. The next meeting is January 14, 2010 at 9:30.
- Research and Evaluation Committee – No report. The next meeting will be Monday January 24th at 10:00 am.
- Community Service Advisory Committee – The committee last met on December 9, 2010. They discussed the Goals and purposes of the committee in preparation for developing the work plan for the committee. The next meeting will be following this meeting, January 13th at 2:00 pm.

VII. Old Business

➤ Medical Nutritional Therapy Standards-

Discussion of the draft of the Medical Nutritional Therapy Standards was postponed until the next meeting.

Directory of Services-

As this is a responsibility of this committee; committee members were asked to submit information about the agencies that they have contact with as a start to compiling a directory of services. The purpose of the directory is to assist agencies to make referrals and to facilitate the exchange of information among agencies. They were asked to include as much information as they have available such as; phone #, address, languages spoken, services, hours of operation, etc. It was suggested that each area compile lists of agencies in their area.

VIII. New Business

➤ Review of membership

Letters will be sent to those who have missed 3 or more consecutive meetings to inquire if they are still interested in participating in this committee. The committee needs to elect a Vice Chairman. Please consider this for the next meeting.

➤ 2011-2012 Committee Calendar/Work Plan

- The Goals & Objectives were reviewed. The following changes were suggested:
Objective 4 – add: “**and health care reform**” at end of sentence
Objective 6 – Should read as follows: “To make recommendations for improvement in services **based on best care practices** to meet identified needs and address gaps in service. These changes will be submitted to the Planning Council for approval.
 - 2009-2011 Action Plan was reviewed – See attachment for comments.
 - 2011-2012 Work Plan – See attachment for initial draft
- Discussion of Health Care Act – Committee would like a presentation/discussion about the Health Care Act and its application to the Ryan White Care Act.
- The goal of the committee was discussed to determine the future direction of the committee. It was determined that Medical Case Management and Medical Adherence is essential regardless of future funding and legislation changes. This committee should concentrate on making recommendations on ways to empower the clients and disseminate information needed to improve the quality of their life.
- Medical Case Management Training – Brenda Christian will make the training curriculum available to the committee for comment. A work group will be formed to review the curriculum and the Medical Case Management Standards.

IX. Date of next meeting

- February 10, 2011 @ 9:30am at the NEMA Office

X. Adjournment

- Meeting was adjourned at 11:25 pm

Attachment:

2009-2011 Action Steps & Comments
Draft Calendar/Work Plan