

4. APPROVAL OF COUNCIL MINUTES FROM JUNE 17, 2009

James Carrington motioned to approve the Council Minutes from June 17, 2009. Kendall Clark seconded. Motioned unanimously approved without further discussion.

5. DEMOGRAPHICS AND ASSESSMENT OF THE NEEDS OF PEOPLE WITH HIV/AIDS IN THE NEWARK EMA

➤ Report from the Community Service Advisory Committee – Walter Tanks

Tanks reported that the committee met on July 9th and August 13th. At both meetings, a training session facilitated by Yvette Murry, was integrated that provided an overview of group dynamics and different personality styles and how they affect group process. The committee also reviewed the draft of the Committee Self-Assessment and filled in the remaining tasks.

The next meeting of the Community Service Advisory Committee is scheduled for Thursday, September 10, 2009 at 11:30 AM.

➤ Report from the Continuum of Care Committee – Pat Moore

Moore reported that the committee met on July 9th and August 13th. On July 9th, the CofC sponsored a focus group with Oral Health providers in order to ascertain barriers to Oral Health Care. A summary of this meeting was sent to the Research & Evaluation committee to include in the Needs Assessment Update. Questions regarding the UMDNJ Special Dental Clinic arose and staff from the clinic was invited to the August meeting. At the August meeting, discussion around the dental clinic provided clarification of the clinic's procedures and a better understanding of the services provided by the clinic. The CHAMP sub-committee met 3 times since the last Planning Council meeting and have reviewed the current fields, emphasizing the medical fields and the sub-categories in order to make recommendations to the Grantee. Dr. Johnson wanted the Planning Council to consider the importance of the accuracy of the CHAMP data as it is the way to show HRSA the efficiency of the provision of services.

The next meeting of the Continuum of Care Committee is scheduled for Thursday, Sept. 10, 2009 at 9:30 A.M.

6. Comprehensive Planning Committee Report – Bryn Whittle, Esq.

Whittle reported that the committee met on June 26th, July 10th, July 24th and August 14th. Whittle presented the distributed FY2010 Priority Setting and Resource Allocation Report and reviewed the changes and recommendations made for Planning Council review. Upon review, please send any questions, comments, or concerns to the Planning Council staff as soon as possible.

The next meeting of the Comprehensive Planning Committee is scheduled for Friday, September 11, 2009 at 9:30 A.M.

7. Research & Evaluation Committee Report – Deloris Dockrey (Pat Moore reporting)

Moore reported that the committee did not have a formal meeting this month but had an intense discussion about the Matrix and Needs Assessment Update. Moore presented the draft Needs Assessment Update for Planning Council review and approval. Please send any questions, comments, or concerns to the Planning council staff. Peavy reported that extensive Oral Health and MSM data gathered through recent activities have been included in this update. Peavy advised that the update will be sent out electronically. The Administrative Mechanism Assessment Tool has been revised and will be distributed to the Newark and Union County grantees. The REC also updated the Committee self-assessments.

The next meeting of the Research & Evaluation Committee is scheduled for Monday September 21, 2009 at 10:00 A.M.

8. Grantee Representative Report - Ketlen Alsbrook

Alsbrook reported that they received notification of their 2009 MAI Award (Aug.2009-Jul.2010). This year's award is about \$11,000 more than last year and will be able to sustain programs funded last year and expand others. Alsbrook, Mettlen, Peavy, and Postel participated in a conference call with the HRSA Project Officer on Friday Aug. 14th in which they were advised that the 2010 application guidance will not be out until Labor Day and they will not be given extra time to complete the application. Usually, the

application guidance is released during the summer. The DCFWB is hosting a Medical Care Provider Roundtable next Thursday August 27th to look at how information is entered into CHAMP, generate feedback to improve the quality of data in CHAMP. The attendance of all 13 Ryan White Medical providers is mandatory.

9. COORDINATION WITH OTHER HIV-RELATED SERVICES

➤ Report from New Jersey HIV Planning Group (NJHPG) – Dwight Peavy

Peavy reported that the NJHPG was on summer break but the Governance and Issues committees have been meeting during the summer. The Governance committee has been working on the membership application, the bylaws while the Issues committee has been looking at the Interventions Gap Analysis and other items for the concurrence.

The meeting of the NJHPG will be in New Brunswick, NJ on Thursday, September 18, 2009.

Report from the Governor’s Advisory Council on HIV/AIDS & Other Blood-Borne Pathogens (GAC) – Robert Johnson

No report. They have not met since March 2009. The report on Needle Exchange is in review.

The next meeting for the GAC has not been scheduled.

10. THE PLANNING COUNCIL ADMINISTRATIVE ISSUES

➤ Report from Executive Committee

Dr. Johnson reported that due to recent developments around logistics, the Swearing-in Ceremony is tentatively planned for September. All other issues have been discussed.

➤ Report from Treasurer- Bryn Whittle

No report

➤ Report from Executive Director – Dwight Peavy

Peavy reported that due to the lack of funding available, the Day of Learning has not been able to occur. However, Peavy has been in contact with local pharmaceuticals and has a meeting with them on Aug. 28th at 10am around creating an educational event similar to the Day of Learning but on a smaller scale. Dwight welcomes suggestions and comments.

➤ Report from Nominations Sub-Committee

No report

➤ Report from By-Laws Sub-Committee

No report.

➤ Report from Grievance Sub-Committee

No report.

➤ Report from Personnel Sub-Committee

No report.

11. STATE AND NATIONAL UPDATE

➤ CAEAR Coalition Update

Dr. Johnson reported that there is a serious issue brewing around the CARE Act, it must either be re-authorized or extended in the next six weeks and nothing has been done. The Administration or Dr. Wakefield (the new head of HRSA) has not taken a position on it. Yesterday, a national coalition sent a letter to the President and Dr. Wakefield asking for something to be done. Carmine advised the Council of the Stop-Loss provision (Hold Harmless) and the concern about where the money goes. Carmine provided a broad, general overview of the Stop-Loss provision and advised that he will disseminate the report via email tomorrow.

12. OLD/NEW BUSINESS

None

13. NEXT MEETING:

*The next meeting of the Planning Council will be held on **Wednesday, September 16, 2009 @ 1:30pm @ the NEMA Office, Newark NJ.***

14. ADJOURNMENT

The meeting adjourned at approximately 2:30 p.m.

I, as Planning Council Chair, hereby certify the accuracy of the above minutes:

Robert L. Johnson, MD – Chair

Date