

3. PUBLIC TESTIMONY/ANNOUNCEMENTS

Sheria Brown-Hammock, HOPWA Coordinator at the Newark Department of Child and Family Well-Being, provided updated information regarding the HOPWA program, including the challenges with funding cuts.

Kevin Wilkins of Elizabeth, Union County expressed concerns regarding the level of respect received from a service provider of Case Management in Elizabeth, NJ.

4. APPROVAL OF COUNCIL MINUTES FROM APRIL 15, 2009

Kendall Clark motioned to approve the Council Minutes from April 15, 2009. James Carrington seconded. Motioned unanimously approved without further discussion.

5. DEMOGRAPHICS AND ASSESSMENT OF THE NEEDS OF PEOPLE WITH HIV/AIDS IN THE NEWARK EMA

➤ **Report from the Community Service Advisory Committee – Walter Tanks (*Irmide Olibris reporting*)**
Olibris reported that the committee met on May 14th and June 11th. At the May meeting, the committee had two presentations on MSM HIV data and trends. The committee also drafted a non-Ryan White Part A provider list that can provide resources other than direct care. The committee also discussed strategies to recruit new members and have decided to put together informational packets to disseminate to different support groups and organizations. At the June meeting, the committee finalized the non-Ryan White Part A provider list that will be used by the Research & Evaluation Committee to distribute the Oral Health and Health Surveys.

The next meeting of the Community Service Advisory Committee is scheduled for Thursday, July 9, 2009 at 11:30 AM.

➤ **Report from the Continuum of Care Committee – Patricia Moore**
Moore reported that the committee met on June 11th and reviewed the Consumer and Health surveys. Suggestions were submitted to the NEMA Consultant. Recommendations with regards to populations and services to be considered for the Needs Assessment Update were forwarded to the Research & Evaluation Committee. Recommendations to be considered during the Priority Setting and Resource Allocation process were sent to the Comprehensive Planning Committee. A CHAMP sub-committee was formed to review the system. A CHAMP training session is scheduled for the end of June and then the committee will meet and discuss recommendations to enhance the system. Plans for the Oral Health Forum were finalized; representatives from current Oral Health Providers were contacted by NEMA Staff and confirmation letters were sent out. The Oral Health Care Forum will be held on July 9th at 9:30am at the NEMA Office during the regular Continuum of Care Committee meeting. Moore noted that all members received copies of the updated Standards of Care. Moore made a motion to approve the Standards of Care for Mental Health, Substance Abuse Treatment, Oral Health, and Primary Medical Care. Whittle requested a motion from the floor. Cristofe-Marcello moved to approve the Standards of Care, Grasso seconded. The motion was unanimously approved and the Standards of Care for Mental Health, Substance Abuse Treatment, Oral Health and Primary Medical Care were accepted.

The next meeting of the Continuum of Care Committee is scheduled for Thursday, July 9, 2009 at 9:30 A.M.

6. Comprehensive Planning Committee Report – Bryn Whittle, Esq.

Whittle reported that the committee met on June 12th and completed their membership roster with the addition of new members. There was a New Member Orientation held on June 12th. The committee also updated and finalized the FY2010 Service Category Definitions; copies were disseminated to all in attendance.

The next meeting of the Comprehensive Planning Committee is scheduled for Friday, June 26, 2009 at 9:30 A.M.

7. Research & Evaluation Committee Report – Deloris Dockrey

Dockrey reported that the committee met on June 15th and are working on the 2009 Needs Assessment Update with the NEMA Consultant Sharon Postel. They are going to focus on three areas; Oral Health, MSM, and Matrix of Needs. The committee approved the Oral Health Survey and a Health Survey. Both surveys have been distributed and additional copies were made available to members present. Surveys are due by July 1st. The committee also reviewed and finalized the Planning Council Self-Assessment Tool. Copies were made available to members present for review/comments. Once it is approved, it will be disseminated for all members to complete. The Research & Evaluation Committee is still recruiting for more members; please reach out to Dwight Peavy if you are interested in joining.

Peavy added that the surveys will be distributed at the Consumer Luncheon being held at Family Buffett on June 23rd. Irmide Olibris is attending to assist in the process.

The next meeting of the Research & Evaluation Committee is scheduled for Monday July 20, 2009 at 10:00 A.M.

8. Grantee Representative Report - Ketlen Alsbrook

No report

9. COORDINATION WITH OTHER HIV-RELATED SERVICES

➤ Report from New Jersey HIV Planning Group (NJHPG) – Dwight Peavy

Peavy reported that the NJHPG met on May 21st and had presentations to prepare for intervention work. They will be off for the summer so there will be no meetings until September. The Issues and Governance Committees will still be conducting meetings over the summer.

The meeting of the NJHPG will be in New Brunswick, NJ on Thursday, September 17, 2009.

Report from the Governor’s Advisory Council on HIV/AIDS & Other Blood-Borne Pathogens (GAC) – Robert Johnson

No report. They have not met since March 2009. The meeting scheduled for May was cancelled.

The next meeting for the GAC has not been scheduled.

10. THE PLANNING COUNCIL ADMINISTRATIVE ISSUES

➤ Report from Executive Committee

Whittle reported that there will be a HRSA Site Visit from June 22-24. Executive Committee will be meeting with the HRSA Project Officer on June 23rd at the NEMA office. Whittle also relayed the committee’s concerns with members participation in the committees and are looking at the schedule to see if any adjustments are needed. The committee will report back at the next meeting.

➤ Report from Treasurer- Bryn Whittle

Whittle reported that the Budget was approved at the last meeting and the Planning Council is on target with the budget expenditures.

➤ Report from Executive Director – Dwight Peavy

Peavy reported that Part 2 of the mandatory HRSA Training is occurring this Friday June 19th. The original May training was cancelled due to an emergency. Part 3 of the training will be scheduled at the end of Part 2. The NEMA News is being put together and Peavy encouraged members to submit articles and information to include in the new NEMA News. Peavy clarified that if you were unable to attend Part 1, you can still attend Part 2; the trainer will provide a summary of Part 1 and the workbook will guide you through the information you missed.

➤ Report from Nominations Sub-Committee

No report

➤ Report from By-Laws Sub-Committee

No report.

➤ Report from Grievance Sub-Committee

No report.

➤ Report from Personnel Sub-Committee

No report.

11. STATE AND NATIONAL UPDATE

➤ CAEAR Coalition Update

12. OLD/NEW BUSINESS

13. NEXT MEETING:

*The next meeting of the Planning Council will be held on **Wednesday, July 15, 2009 @ 1:30pm @ the NEMA Office, Newark NJ.***

14. ADJOURNMENT

The meeting adjourned at approximately 4:50 p.m.

I, as Planning Council Chair, hereby certify the accuracy of the above minutes:

Robert L. Johnson, MD – Chair

Date