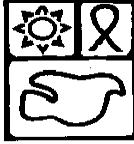


Newark EMA HIV Health Services Planning Council

315 North 6th Street, 2nd Floor, P.O. Box 7007
Newark, NJ 07107

Phone: 973-485-5220 Fax: 973-485-5085



Email: newarkema@newarkema.org

www.newarkema.org

PLANNING COUNCIL MEETING MINUTES September 19, 2007 NEMA Office, Newark, New Jersey

1. Meeting was CALLED TO ORDER at 1:30 p.m. Dr. Johnson, Chair

Dr. Johnson welcomed all in attendance. A moment of silence was observed for those living with HIV/AIDS and for those that have passed on.

2. ROLL CALL

Roll was called and quorum was established with 23 members present. Total Council membership is 34 members.

Present:	Excused absences:	Unexcused absences:
<ol style="list-style-type: none"> 1. Wali Bradley 2. Kendall Clark 3. Madeline Corredor 4. Frankel Denize 5. Deloris Dockrey 6. Blair Frost 7. Michel Graham-Anderson 8. Brenda Hoggard 9. Yolonda Holmes 10. Janice Adams-Jarrells 11. Robert Johnson 12. Glenda Kirkland 13. Jason-Cristofe Marcello 14. Shannon Mettlen 15. Patricia Moore 16. Maria Morales-Santiago 17. Elena Perez 18. Orlando Perez 19. Angel Reyes 20. Kelly Rooney 21. Diane Silbernagel 22. Walter Tanks 23. William Wheeler 	<ol style="list-style-type: none"> 1. Borys Abulevsko 2. Fay Biernat 3. James Carrington 4. Jorge Cruz 5. Diana Dunker 6. Carmine Grasso 7. Maria Irizarry 8. Drew Johnson 9. Wesley Rodriguez 10. Bryn Whittle 	<ol style="list-style-type: none"> 1. Mavis Kofie
<p>Council Staff: Dwight Peavy, Executive Director Emily Chakua, Health Planner Ana Rojas, Office Manager</p>	<p>Alex Richardson-Parliamentarian</p>	

Dr. Johnson presented Kenneth Louis from the City Clerk's office to swear-in members who had not been sworn in previously by the Mayor. The ceremony was performed and members were able to sign their

certificates.

3. PUBLIC TESTIMONY

None

4. APPROVAL OF COUNCIL MINUTES DATED AUGUST 15, 2007

Silbernagel pointed out an error in the time in which the August meeting was called to order which stated 4 pm. It should have been 1:30 pm.

Moore motioned to approve the minutes dated August 15, 2007 with the above change. E. Perez seconded the motion. Motion approved.

5. DEMOGRAPHICS AND ASSESSMENT OF THE NEEDS OF PEOPLE WITH HIV IN THE NEWARK EMA

➤ Report from the Infected/Affected Caucus – Wali Bradley

Bradley reported that members debriefed on their participation at the St. Paul's Bazaar. The Caucus decided that they will be surveying the infected/affected community on the impact of the funding cuts. The committee is also currently planning the family event that was previously reported, more information will be forthcoming at the next meeting.

The next meeting of the Infected/Affected Caucus is scheduled for Thursday, October 11, 2007 at 11:30 am.

6. Priority Setting Committee Report - Bryn Whittle

Debbie Mohammed reported that the Priority Setting Committee will be presenting the Resource Allocation report at the next meeting. Some concerns were raised at the Executive Committee meeting and they will be addressed before the report is presented to the Council.

The next meeting of the Priority Setting Committee is scheduled for Friday, October 12, 2007 at 9:30 am.

7. Grantee Representative Report-Wesley Rodriguez

Ketlen Alsbrook reported that the guidance has been submitted and they will be preparing the application for next year's award. The application is due November 5, 2007.

8. COORDINATION WITH OTHER HIV-RELATED SERVICES

➤ Report from Community Planning Group (CPG) – Blair Frost

No report.

➤ Report from the Governor's Council on HIV/AIDS & Other Blood-Borne Pathogens (GAC) – Robert Johnson

Dr. Johnson stated that the Council has not met since the last meeting. They will be meeting again on October 4th. The major item on the agenda is encouraging the State to look for sources of support for the needle exchange program.

9. THE PLANNING COUNCIL ADMINISTRATIVE ISSUES

Report from Executive Committee

Dr. Johnson stated that a response needs to be provided for the individuals who gave public testimonies at the last meeting; their main concern was transportation in Morris/Sussex/Warren counties.

Other issues discussed at the Executive Committee have already been presented.

Report from Treasurer- Bryn Whittle

Peavy reported for the Chair. The budget is on target.

Report from Personnel Committee –Glenda Kirkland

Kirkland announced that the Committee is still working on reviewing the two ethics related issues - the language for the personnel handbook and language for the by-laws regarding ethical behavior. Kirkland stated that language for the by-laws will also be looked at as far as who will respond to the media on behalf of the Planning Council. More information will be forthcoming.

Report from the Research Committee-Deloris Dockrey

The committee spent most of the time at the last meeting reviewing data from CHAMP that outlined services used within NEMA by gender and race. One of the members will review and analyze all the data and come up with responses to some questions that have been put forth by the Council. The committee will also be asking for additional information from the Grantee on evaluation. Other aspects of the research will be rapid testing, the committee has requested data from the State. The State had also previously provided the Committee with some data, however, some sections were unclear and they will be asking for more clarification. The committee will explore what additional data they need and the Council will be updated.

The next scheduled meeting for this committee is tentatively Monday, October 8, 2007 at 12:00 PM.

Report from Executive Director – Dwight Peavy

Peavy announced that on August 20, 2007 they had a training session on Planning Review for Planning Council and Priority Setting committee members.

Peavy congratulated the new members who were sworn in today since they had not been available at the last swearing-in ceremony.

Upcoming PC Orientation training for new and existing members will be Friday September 28th 2007 9:30am to 1:00 pm at the PC office. Peavy asked all committee chairs to attend the training and recruit for their committee since there are numerous new members who need to sign up for a committee as part of their membership.

Peavy again reminded members that due to reduction in funding, the PC operations were impacted and they had to reduce some services (i.e. cleaning support, volunteers stipends etc.)

We have expanded the capacity of our website. The website has become the resource for Council documents; we encourage Providers, Consumers, Council, and Committee members to use this resource. Website: www.newarkema.org

10. STATE AND NATIONAL UPDATE

CAEAR Coalition update-Dockrey stated that the Coalition is looking into other issues other than the Modernization Act which will be up for reauthorization in the next three years. Among other issues on the table is getting more funding for ADDP and advocating for a legislation which will expend Medicaid and allow people living with HIV to be eligible for Medicaid.

NJSHAC-Debbie Mohammed stated that the NJ Statewide HIV/AIDS Coalition evolved last year out of a planning group of representatives from each EMA/TGA in NJ. Mohammed gave a brief overview of the group structure and what they do. The newly formed coalition hopes that in future they can have an impact at the legislative level in Washington. The coalition is in the process of developing a mission statement.

Kendal Clark updated members on the changes that are taking place with the HOPWA program.

11. OLD/NEW BUSINESS

None.

12. **NEXT MEETING:** The next meeting of the Planning Council will be held on **Wednesday, October 17, 2007 at 1:30 pm, NEMA Office, Newark NJ.**

13. **ADJOURNMENT**

The meeting adjourned at approximately 2:35 p.m.

I, as Planning Council Chair, hereby certify the accuracy of the above minutes:

Dr. Robert Johnson Chair

Date